



**STATEMENT OF ASSETS, LIABILITIES
AND NET WORTH (SALN)**

Number: 2300254

Re: Clarification on the Filing and
Submission of the 2022 SALN

Promulgated: 25 April 2023

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RESOLUTION

WHEREAS, Section 17, Article XI of the 1987 Constitution requires public officers and employees to submit upon assumption to the office and during such period as may be required by law, a declaration under oath of their assets, liabilities, and net worth;

WHEREAS, the requirement on the filing of the SALN is likewise found in Section 8 of Republic Act (R.A.) No. 6713 (Code of Conduct and Ethical Standards for Public Officials and Employees);

WHEREAS, Section 8 of R.A. No. 6713 provides that the SALN must be filed within 30 days after assumption of office, on or before April 30 of every year thereafter, and within 30 days after separation from the service;

WHEREAS, Section 12 of R.A. No. 6713 provides that the Civil Service Commission (CSC) shall have the primary responsibility for its administration and enforcement, and the authority to promulgate rules and regulations necessary to carry out its provisions;

WHEREAS, the CSC issued Resolution No. 1300173 dated 24 January 2013 providing the guidelines for filling out the SALN Form, Resolution No. 1300174 dated 24 January 2013 updating the provision on review and compliance procedure of the SALN, Resolution No. 1500088 dated 23 January 2015 clarifying the disclosure of real property and the proper offices or agencies before which public officials and employees shall file their respective SALNs;

WHEREAS, the CSC issued Resolution No. 2100339 dated 12 April 2021 providing the rules on the filing and submission of the SALN during exceptional circumstances, particularly the use of electronic signature, electronic filing of the SALN, and online submission;

WHEREAS, Item No. 1 of CSC Resolution No. 2100339 states that “(t)hese guidelines shall apply during exceptional circumstances when on or around the date of the filing of the SALN the whole or part of the Philippines is placed or declared under emergency status or state of calamity by an executive or local or national legislative issuance causing limited movement of its citizens due to danger to public health and public safety or preventing the normal way of life of the citizens;

Bawat Kawani, Lingkod Bayani

WHEREAS, the President of the Philippines, through Proclamation No. 57, extended the declaration of a state of calamity throughout the Philippines from 13 September 2022 to 31 December 2022;

WHEREAS, the CSC is mindful that the government is still transitioning to the new normal brought by the Corona Virus (COVID) 19 pandemic and that not all government agencies and offices have implemented full onsite reporting for its officials and employees;

WHEREFORE, the CSC **RESOLVES** to **ALLOW** the application of the provisions of CSC MC No. 6, s. 2021, particularly the use of electronic signature in the SALN, online oath-taking, online filing or submission, and the procedure in the submission to repository agencies of the SALN for the 2022 SALN compliance.

All public officials and employees are required to file the 2022 SALN on or before **30 April 2023** with their respective departments, agencies, and offices.

Quezon City.



ATTY. KARLO A. B. NOGRALES
Chairperson



ATTY. AILEEN LOURDES A. LIZADA
Commissioner



ATTY. RYAN ALVIN R. ACOSTA
Commissioner

Attested by:

KATHERINE LIMARE-DELMORO
Director IV
Commission Secretariat and Liaison Office